



Notice of a Meeting

People Overview & Scrutiny Committee

Thursday, 13 July 2023 at 10.00 am

Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND

These proceedings are open to the public

If you wish to view proceedings, please click **on this [Live Stream Link](#)**.
However, that will not allow you to participate in the meeting.

Membership

Chair - Councillor Nigel Simpson
Deputy Chair - Councillor Sally Povolotsky

Councillors: Imade Edosomwan Nick Leverton Liam Walker
 Trish Elphinstone Bethia Thomas
 Andy Graham Michael Waine

Co-optees: Ruth Bennie Fraser Long

Notes: ***Date of next meeting: 14 September 2023***

For more information about this Committee please contact:

Committee Officer	<i>Scrutiny</i> <i>Email: scrutiny@oxfordshire.gov.uk</i>	<i>Team</i>
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Martin Reeves
Chief Executive

July 2023

What does this Committee review or scrutinise?

- All services and preventative activities/initiatives relating to children, young people, education, families and older people.
- Enables the council to scrutinise its statutory functions relating to children, adult social care and safeguarding. Includes public health matters where they are not covered by the Joint Health Overview and Scrutiny Committee.
- This committee will also consider matters relating to care leavers and the transition between children's and adult services

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am 4 working day before the date of the meeting.**

About the County Council

The Oxfordshire County Council is made up of 63 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 678,000 residents.

These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

About Scrutiny

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 4 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. **Introduction and Welcome**
2. **Apologies for Absence and Temporary Appointments**
3. **Declaration of Interests - see guidance note on the back page**
4. **Minutes of 30 March 2023** (Pages 1 - 10)

To approve the minutes of the meeting held on 30 March 2023 and to receive information arising from them.

The Committee is recommended to **AGREE** the minutes as an accurate record having raised any necessary amendments.

5. **Minutes of 30 June 2023** (Pages 11 - 16)

To approve the minutes of the extraordinary meeting held on 30 June 2023 and to receive information arising from them.

The Committee is recommended to **AGREE** the minutes as an accurate record having raised any necessary amendments.

6. **Petitions and Public Addresses**

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection. To facilitate 'hybrid' meetings we are asking that requests to speak are submitted by no later than 9.00 a.m. four working days before the meeting, i.e., 9.00 a.m. on Friday 7 July 2023. Requests to speak should be sent to scrutiny@oxfordshire.gov.uk

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that, if the technology fails, your views can still be taken into account. A written copy of your statement can be provided no later than 9.00 a.m. two working days before the meeting. Written submissions should be no longer than one A4 sheet.

7. **Children's Social Care Placement Sufficiency, Market Management, and Fostering**

The Committee requested a report so that it could understand placements for Children in Care, including what the Council is doing to ensure good value for money, placements near home and, also, how the Council's actions are improving outcomes for Children in Care.

Cllr Liz Brighthouse, Cabinet Member for Children, Education, and Young People's Services, Anne Coyle, Interim Corporate Director for Children's Services, have been invited to present the report and to answer the Committee's questions.

The Committee is recommended to consider the report, to ask any questions and to **AGREE** any recommendations it wishes to make to Cabinet arising from the report and discussion.

Report to follow

8. SEND Task and Finish Group

The terms of reference for the SEND Task and Finish Group were approved by the Committee at its meeting on 30 June 2023. Cllr Povolotsky and the Scrutiny Officer will provide an update to the Committee on preparation for its meetings.

9. Action and Recommendation Tracker

To consider an updated on previously agreed actions and recommendations.

The Committee is recommended to **NOTE** the status of current actions and recommendations having raised any questions on their contents.

Report to follow

10. Work Programme and Cabinet Forward Plan (Pages 17 - 60)

The Committee is asked to consider the proposed work programme. In deciding its work programme, the Committee is also asked to consider the relevance of any items on the Cabinet's Forward Plan.

The Committee is recommended to **AGREE** its work programme.

11. Cabinet Responses to Scrutiny Recommendations (Pages 61 - 72)

The Committee is asked to **NOTE** Cabinet's response to the report of the Home to School Transport Working Group

Close of meeting

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

Members Code – Other registrable interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships
- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.

- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

Members Code – Non-registrable interests

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

Agenda Item 4

PEOPLE OVERVIEW & SCRUTINY COMMITTEE

MINUTES of the meeting held on Thursday, 30 March 2023 commencing at 10.00 am and finishing at 1.00 pm

Present:

Voting Members: Councillor Nigel Simpson – in the Chair

Councillor Kate Gregory (Deputy Chair)
Councillor Imade Edosomwan
Councillor Andy Graham
Councillor Nick Leverton
Councillor Michael O'Connor
Councillor Michael Waine
Councillor Liam Walker
Councillor Sally Povolotsky

By Invitation: Councillor Liz Brighthouse, Cabinet Member for Children, Education, and Young People's Services

Officers:

Whole of meeting Kevin Gordon, Corporate Director: Children's Services;
Hayley Good, Deputy Director of Education;
Kate Bradley, Head of SEND;
Marco Dias, Scrutiny Officer

The Scrutiny Committee considered the matters, reports and recommendations contained or referred to in the agenda for the and agreed as set out below. Copies of the agenda and reports are attached to the signed Minutes.

1/22 INTRODUCTION AND WELCOME
(Agenda No. 1)

The Chair welcomed members, officers, and residents. He welcomed Cllr Elphinstone to her new role as a member of the Committee and noted that Cllr Povolotsky would be joining the Committee from 1 April 2023.

2/22 APOLOGIES FOR ABSENCE AND TEMPORARY APPOINTMENTS
(Agenda No. 2)

Apologies were received from Ruth Bennie and from Cllr Thomas (substitute: Cllr Povolotsky).

3/22 DECLARATION OF INTERESTS - SEE GUIDANCE NOTE ON THE BACK PAGE

(Agenda No. 3)

There were none.

4/22 MINUTES

(Agenda No. 4)

7/23 The Committee noted that the minutes recorded that the Council response to the Parent Carer Forum recommendations described in agenda item 7 would be circulated to the Committee. The Committee was disappointed to have only received it on the morning of the Committee which had given no opportunity for members to consider the response. There was a call for the item on SEND to be moved to a later date to enable proper consideration.

The Chair was asked to provide officers with a firm deadline three or four working days in advance of Committee meetings for submissions to be received.

9/23 The Committee noted that it had also requested a third action including a full data report on all aspects of schools, including exclusions, part-time education, off-rolling, and suspensions.

With that amendment, the Committee resolved to approve the minutes of the meeting held on 11 January 2023 as a true and accurate record.

5/22 PETITIONS AND PUBLIC ADDRESS

(Agenda No. 5)

Anneliese Miller addressed the Committee on agenda item 8 and explained that she was a member of the Save our Bus Seats campaign group representing 235 families. Ms Miller reported that the group had undertaken a vast amount of research and that, collectively, the group understood the subject better than anyone else. She called for the implementation of the removal of the spare seats policy to be paused and described how the Spare Seats Scheme was a source of income and not a cost. She called for the Council to work with Save our Bus Seats on a payment model and to show that the Council agreed every child in the county mattered and not just those living within the Oxford ring road.

Cllr Snowdon also addressed the Committee on agenda item 8 and praised those parents affected for their support and hard work and described them as driven and organised. He commended the report in the main whilst raising concerns about some elements of it and thanked officers for answering his questions.

Anna Antell addressed the Committee on agenda item 6. She explained that she was a grandparent carer of a child who had been excluded from mainstream education in December 2021. He had started at Huckleberry School in January 2022 and had only three hours contact per day until he was excluded from there in May 2022. Ms Antell reported that she had received only one telephone call and two emails from the Special Educational Needs and Disability (SEND) team between

December 2021 and January 2023. She explained that, whilst it had been argued that central government funding was the root cause of all problems relating to SEND, it was not central government funding that caused the appalling lack of communication.

A fourth speaker addressed the Committee on agenda item 8. She explained that her son had been diagnosed as autistic when he was four and that he had an EHCP. Through the hard work and commitment of staff at Stadhampton Primary School and at Icknield Community College, her son has progressed and had now chosen his GCSE options. Removing the Spare Seats Scheme would be terrible for her son: a change in transport would be overwhelming and a change of school would be devastated. She implored the Council not to undo all the positive changes that her son had experienced.

She asked that members read the document sent to them and that they should believe it. None of the 235 children, exclusively from rural areas, would get seats yet the Spare Seats Scheme income offset free places. As a single parent in social housing about to lose her livelihood as a result of the change, the speaker called on the Committee to stop the removal of the scheme

Cllr Bearder, Cabinet Member for Adult Social Care, thanked the Chair for allowing him to address the Committee on agenda item 8, although he had not been on the original list of speakers. He explained that he had great sympathy with where the Council was but recognised that the removal of the Spare Seats Scheme was posing a problem. He argued that the administration should be considering transport as a whole and explained that there must be alternatives. He suggested that the Committee might wish to consider recommending a moratorium to Cabinet so that the small number of families who would suffer would not suffer this year and to see if there were other options.

The Chair thanked all speakers for attending and for their contributions.

6/22 SEND DEVELOPMENTS (Agenda No. 6)

Cllr Liz Brighthouse, Cabinet Member for Children, Education, and Young People's Services, attended to present the report on developments in Special Educational Needs and Disability (SEND). She was accompanied by Kevin Gordon, Director of Children's Services, Hayley Good, Deputy Director for Education, and Kate Bradley, Head of Special Educational Needs and Disability (SEND). Cllr Brighthouse introduced the report and explained that SEND had been one of the most difficult challenges faced by the administration since it took office when there was a £17m deficit in the High Needs Block. That deficit had increased and it was a national issue rather than one unique to Oxfordshire.

Cllr Brighthouse reported that she had recently met councillors from across the country who had asked a minister at the Department for Housing, Levelling Up, and Communities (DHLUC) to raise the issue with the Chancellor of the Exchequer because, without it being taken off the books, local authorities across the country

were likely to go bankrupt. At national level, leaders across the political spectrum were talking to representatives of local government to address the issue.

Cllr Brighthouse explained that the national SEND strategy which had been issued tied in with the approach taken in Oxfordshire to focus on support in local schools. She reminded the Committee that the Council had applied for another two special schools but that those bids were not successful. She described how the Council was considering how to better support resource bases within mainstream schools and how, not least as the grandmother of a 17 year old on the autistic spectrum without an EHCP, she is determined that the Council will make a positive difference to the lives of vulnerable children.

The Director of Children's Services reminded the Committee that this was the second paper relating to SEND submitted in successive meetings. This report focused on performance and what had happened nationally. He described SEND as one of the biggest responsibilities the Council held and explained that, in his view, the Committee should never not be considering SEND and that his team was always considering SEND.

The Deputy Director reported that the Government paper on SEND and an alternative provision improvement plan had been issued very recently. She explained that it was helpful in some ways but had not given the level of detail for which many had hoped. At a local level, the Council continued to follow the priorities the team had been working on, particularly how to support the implementation of more early intervention. The Council was well aware that the earlier the intervention the more impactful it was

The Head of SEND gave a summary of the report and explained that, whilst there were no legislative changes, the plan includes national standards, a national Education Health Care Plan template, focused initial teacher training in SEND, and a refreshed National Award for Special Educational Needs and Disability Coordinators. She particularly welcomed the focused training.

Ms Bradley explained that there would not be an immediate change as much of the implementation was expected in 2024/25.

A strategic group had been established that included colleagues from education, schools, social care, Child and Adolescent Mental Health Services, and parent carer representatives to monitor three key work-streams, namely Special School outreach; Inreach Outreach hubs across the county; a Trauma-informed approach. Ms Bradley reported that these were chosen on the advice of 90 school leaders and that the expertise lay in schools across the county. The group would meet each month for three hours.

Officers were asked for further detail about the Delivering Better Value work and particularly about how the Council had come to be involved and what the expectations were and whether other authorities were involved. The point was made that other authorities were in a similar position but members regretted that Oxfordshire appeared to be unusual in having lost the confidence of many parents.

Mr Gordon explained that he would send the exact criteria to members of the Committee but that, in essence, there were two national programmes the Government was running in order to tackle the financial situation. Nationally, there was more SEND need than was being funded.

The Safety Belt programme was for those councils in the most financial distress. The next level down, of those in a slightly less problematic state, had been invited to join the Delivering Better Value programme. The Council had not applied to join it but had been told it was available and had got involved.

The concern of parents was understood and officers considered that there were positives in the Government approach with Train the Teacher being particularly welcomed. However, officers were concerned that the timelines were too long and that the Council needs to take action and use scarce resources to achieve better outcomes as early as possible.

It was explained that the funding was not new money but, rather, it was ring-fencing for a specific purpose.

Members of the Committee raised concerns that there was no update on the Education Commission and that some of the data in the report was inadequate to provide assurances to the Committee. Mr Gordon was due to meet the Independent Chair of the Education Commission after the meeting and explained that he would then be in a position to update members.

Kate Bradley concluded the presentation of the report by explaining that the Council had been working with the Department for Education on reducing the number of outstanding Education Health and Care Needs Assessments and that the DfE was content with the progress made and the trajectory the Council was on.

Members raised questions about whether it was the case that funding was not provided to schools unless a child had received an EHCP and the Committee was advised that there are three elements to funding to schools. Element 1 related to every child; Element 2 was for children whose educational needs were able to be met through School Support using the formula Assess, Plan, Do, Review; Element 3 was top-up funding for those with an Education Health and Care Plan.

In response to a question as to whether paragraph 21 of the report (“We expect most children and young people to have their needs met in their local schools without the need for statutory assessment”) was appropriate and whether it might not be the case that the pressure on the teacher and on the children in some situations would be too problematic to make this viable and whether there might be a more efficient way, Mr Gordon responded that he was happy with that general statement. He explained that this was because there were tens of thousands of children at SEN Support level across the county who thrived in mainstream settings.

Officers were asked about the Safety Valve intervention programme and how a 3-5% increase in SEND funding would affect the Council. A question was also raised about how confident officers were that the revenue funding provided to SEND to deal with the backlog was sufficient to do this by late 2024.

It was explained that 20 local authorities had been invited to take part in the scheme and that Oxfordshire was not one of them. Mr Gordon reported that his impression was that the scheme had not seen the desired impact but that it would take more time to properly assess that.

Officers reported that the revenue funding had been very useful and it had been ring-fenced for the assessment team. The problems with communication were unacceptable and the Council did not want families to feel that there was no support. The intention was that, by reorganising the team so that different people were focusing on different areas, communication would be improved.

At full capacity, the team was in a position to process 60 Education and Health Care Needs Assessments (EHCNA) per month. 140 applications had been submitted in March 2023 and so there was an issue. The Council needed more Educational Psychologists because, without them, the Assessments could not be completed. There were currently approximately 100 outstanding EHCNA, down from 400, but the Council is confident that, in 18 months, it will be in a position to meet the national average. Kate Bradley advised that there is a far greater level of monitoring of the process to ensure that the trajectory is maintained and that it is reported on to her each week and that each case is monitored each week.

The Committee explored whether it was possible to use private Educational Psychologists to provide reports and was told that there were around 20 private ones used by the Council but that each report cost £1500k but that a national requirement was that, for the report to be used as part of the EHCNA, the Educational Psychologist must be employed or commissioned by the Council.

Some parents had commissioned private reports and it was explained that, if these were under six months old, they would be reviewed by the Council's Educational Psychologist team. Some private Educational Psychologists do not provide all the information required for an EHCNA; some are not willing for them to be used for such. There was also a different approach in that Council Educational Psychologists went to schools to meet children whereas some conduct assessments by telephone.

Officers explained that the Educational Psychologist team explain to families what is required of a private report in order for it to be taken into account.

The issue of expectation management was also raised and officers highlighted that an Education and Health Care Plan itself did not generally lead to a significant change in provision. Rather, it collated the provision in place across different spheres.

The Committee discussed whether it should establish a Task and Finish group to consider SEND provision and the Council's performance so that it could be assured that officer confidence was justified and not misplaced. Having been put to the vote by Cllr Povolotsky and seconded by Cllr Waine, the Committee resolved unanimously to **ESTABLISH** such a group. The Committee also discussed whether it would prefer to meet six times a year rather than four times a year. The Committee noted the Director of Children's Services view that a new Task and Finish group as well as two-

monthly meetings would lead to significant pressure on officers which would have the potential to detract from the progress being made.

The Committee **AGREED** that the terms of reference would be discussed and brought to a future meeting of the Committee.

7/22 2022 PUPIL EDUCATION OUTCOMES
(Agenda No. 7)

In order for the report on Educational Outcomes to be considered in appropriate depth, the Committee agreed to appoint a sub-group to consider the report.

8/22 HOME TO SCHOOL TRANSPORT POLICY WORKING GROUP REPORT
(Agenda No. 8)

Cllr Graham introduced the report of the Home to School Transport Working Group and thanked members of the Group for their work as well as to the officers who had provided evidence to it. Cllr Graham wished to pay particular thanks to Marco Dias, Interim Scrutiny Officer, for his support in producing the report.

After discussion and exploration by the Committee, the Committee resolved to **AGREE** for the report to be adopted by the Committee and sent on to Cabinet with the following recommendations, as well as the report making clearer that the content of paragraphs 43 and 44 were taken from the national guidance rather than being the view of either the Council or of the Working Group:

1. The Council engage with schools regarding whether there are circumstances in which they would consider providing home to school transport for pupils entitled under the Home to School Transport policy.
2. That Cabinet decide between:
A: Home to School Transport only be provided for post-16 students at the beginning and end of a school day.
B: Budgets to remain the same for travel to after school clubs and respite care, with the Service ensuring that budgets are not overspent.
3. The Council pilot adjusting a small number of Home to School Transport routes to fill as many unfilled spare seats as practicable.
4. The Council's Home to School Transport Policy be amended so that spare seat prices are commensurate with the cost of providing them, including through the introduction of further price bands which better align with the costs of different routes.
5. That a moratorium on changes to the Spare Seats Scheme is set up swiftly to allow time for the Council to address outstanding issues.

6. The Council reassess Home to School Transport entitlement when a child begins to receive the majority of their tuition at a different site of a split-site school to that in relation to which their transport entitlement was originally assessed. The entitlement to be re-evaluated when they move to the second site or at the start of their tuition, taking both sites into consideration and planning accordingly.
7. The Council look at possible exceptions and transitional arrangements to provide spare seats to children if a new school has become the nearest available, but one or more siblings attend the previously nearest school.
8. That walking route safety assessments are regularly and consistently reassessed where circumstances may have changed, ensuring councillors are consulted (i.e. at localities meetings) and that data on assessments is made publicly available. Route safety assessments should also consider both short and long term weather conditions.
9. The Council to explore investing to save in supporting independent travel by increasing the budget, exploring delivery models and recruiting more independent travel trainers.
10. Feedback from transport eligibility appeals to be used to improve digital capabilities (communications, guidance and data collection) and to improve outcomes.
11. That the contents of this report be referred to the next Climate Action Program Board.

9/22 ACTION AND RECOMMENDATION TRACKER

(Agenda No. 9)

The Committee resolved to **NOTE** the status of current actions and recommendations.

10/22 COMMITTEE'S WORK PROGRAMME AND CABINET FORWARD PLAN

(Agenda No. 10)

The Committee resolved to **AGREE** its work programme.

11/22 CABINET RESPONSES TO SCRUTINY RECOMMENDATIONS

(Agenda No. 11)

There were none.

..... in the Chair

Date of signing

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PEOPLE OVERVIEW & SCRUTINY COMMITTEE

MINUTES of the extraordinary meeting held on Friday, 30 June 2023 commencing at 3.00 pm and finishing at 4.40 pm.

Present:

Members: Councillor Nigel Simpson – in the Chair

Councillor Imade Edosomwan
Councillor Trish Elphinstone
Councillor Andy Graham
Councillor Nick Leverton
Councillor Sally Povolotsky (Vice-Chair)
Councillor Michael Waine
Ruth Bennie
Councillor John Howson
Ruth Bennie (co-opted member)

By Invitation: Cllr Liz Brighthouse, Cabinet Member for Children, Education, and Young People's Services

Officers:

Whole of meeting Anne Coyle, Interim Corporate Director
Richard Doney, Scrutiny Officer
Items 1-7 Stephen Chandler, Interim Executive Director

The Scrutiny Committee considered the matters, reports and recommendations contained or referred to in the agenda. Copies of the agenda and reports are attached to the signed Minutes.

1/23 ELECTION OF CHAIR FOR THE 2023-24 COUNCIL YEAR

(Agenda No. 1)

Proposed by Cllr Leverton and seconded by Cllr Waine, the Committee **AGREED** that Cllr Simpson would be Chair for the 2023-24 Council Year.

2/23 ELECTION OF VICE-CHAIR FOR THE 2023-24 COUNCIL YEAR

(Agenda No. 2)

Proposed by Cllr Graham and seconded by Cllr Howson, the Committee **AGREED** that Cllr Povolotsky would be Vice-Chair for the 2023-24 Council Year.

3/23 INTRODUCTION AND WELCOME

(Agenda No. 3)

The Chair welcomed members of the Committee as well as residents, the Cabinet member, and officers. He explained that this extraordinary meeting had been called to consider the data recently published by the Department for Education surrounding Special Educational Needs and Disability (SEND) because it was a subject of such great importance and the Committee needed to receive appropriate assurances.

The Committee noted its dissatisfaction with the inadequacy of the audio equipment for those with hearing impairments and requested that this be raised with those responsible for meeting rooms.

4/23 APOLOGIES FOR ABSENCE AND TEMPORARY APPOINTMENTS

(Agenda No. 4)

Apologies were received from Cllr Thomas (substitute: Cllr Howson) and from Cllr Walker.

5/23 DECLARATION OF INTERESTS - SEE GUIDANCE NOTE ON THE BACK PAGE

(Agenda No. 5)

None were made.

6/23 PETITIONS AND PUBLIC ADDRESSES

(Agenda No. 6)

Anna Antell addressed the Committee. Ms Antell reminded the Committee that she had previously addressed it at its meeting in March 2023. She updated members on her grandson's experience and lamented the lack of support she had received. She raised concerns that money paid by the Council to Calcot Services for the provision of her grandson's education should be clawed back and was concerned that the Council was working with the company given the safeguarding issues identified by the BBC Panorama documentary.

The Interim Executive Director expressed sympathy and offered Ms Antell a meeting with the new Deputy Director of Education to review her case.

Melody Drinkwater addressed the Committee and referred to the government data released positioning Oxfordshire County Council as the second worst council for likelihood of meeting the 20-week Education and Health Care Plan (EHCP) deadline. She reported concerns and experiences of parents she knew. She raised concerns about the adequacy of Local Authority commissioned Educational Psychologist reports and reminded the Committee that, if a Education and Health Care Needs Assessment (EHCNA) report was restricted, vague, and non-specific, the EHCP would also be restricted, vague, and non-specific. She called for the Council to make proper use of expert guidance and to insist on specific recommendations in EHCPs.

7/23 DEPARTMENT FOR EDUCATION DATA

(Agenda No. 7)

Cllr Brighthouse, Cabinet Member for Children, Education Services, and Young People introduced the report which focused on the timeliness of Education & Health Care Plans (EHCPs) and the poor performance by Oxfordshire County Council. Cllr Brighthouse drew attention to the Health component which meant that the Council necessarily worked in partnership and that there had been challenges for health partners too. Cllr Brighthouse conceded that there had been problems in the time period reviewed and that the Council had not performed well but that improvements had begun. Cllr Brighthouse reminded the Committee that the issue should be seen in the context of the significant funding problems facing local government more broadly. There was a £17m overspend to meet the needs of those with SEND and that was challenging.

The Interim Executive Director accepted that performance had not been acceptable and explained that he could not seek to defend it. However, the Council was committed to improving upon it. The number of plans issued within the 20-week target nationally had been 50.7% in January 2023 whereas in Oxfordshire it had been 4%. As of June 2023, timeliness in Oxfordshire stood at 60.4%. Decisive management action had been taken. There had been no one particular reason for underperformance but it was the result of a number of factors.

The Committee explored the data within the report and established that there had been changes in the process undertaken by the SEND team to improve efficiency. The Committee requested a breakdown of the ongoing £500k investment and how it had been spent and what it was providing. The Committee also requested a detailed report on the changes to the Dedicated Schools Grant recently approved by Cabinet be provided to a subsequent meeting of the Committee by the Interim Corporate Director.

There was a challenge in public sector recruitment and retention generally and that was a particular challenge for social workers in some aspects of children's services. Educational Psychologists were particularly hard to recruit as there were insufficient numbers being trained nationally to meet demand. Some Educational Psychologists preferred to work privately which also affected Local Authority capacity. Whilst the Council could take account of non-Local Authority reports, it was important for parents and carers to engage with the Council before commissioning a private report to ensure that the questions the Council needed answered were addressed.

The Council had started to drive a strong recruitment campaign for social care and there was a workforce development board chaired by the Interim Corporate Director. The Interim Corporate Director assured the Committee that it would receive updates on the board's work.

The Committee requested information on the Liquid Logic case management system implementation and heard that the Council had withheld payment relating to some modules of the system. The Committee requested information on the numbers affected and what number had been remedied. The Interim Executive Director and the Interim Corporate Director were soon to meet the Managing Director to express their concern.

The Committee welcomed the refreshing commitment to openness, transparency, and support from officers. The Committee noted that delivery was beginning to improve and that significant changes had taken place. The Committee regretted that the report before it did not refer to the management changes referred to by the Interim Executive Director and agreed that such changes should be placed in the public domain.

The Committee requested an update on the work of the Independent Education Commission. The possibility of a Children’s Services Sub-Committee was suggested to the Committee as a means of regular and detailed scrutiny of the work towards improvement.

The Committee resolved to **NOTE** the report with further information to follow.

8/23 SEND IMPROVEMENT TASK & FINISH GROUP
(Agenda No. 8)

The Committee considered the terms of reference for the SEND Task and Finish Group and agreed that they should include the subject of sustainability of the improvements. A restructuring of the order of paragraphs was agreed so that aims and objectives preceded the questions the group sought to answer. Timelines were explored, not least given the delay in being able to begin the work of the group. The Committee also sought to ensure the remit of the group included acknowledging any positives identified and the Committee agreed that Cllr Povolotsky should chair the group, subject to the agreement of the group itself.

The Committee also agreed that a simple summary of the terms of reference should be devised to ensure that residents were aware of what the Committee was seeking to undertake.

The Committee was grateful to hear that the Interim Corporate Director welcomed the creation of the group and was committed to working with members so that they could appropriately scrutinise.

The Committee resolved to **APPROVE** the terms of reference and to **DELEGATE** minor editorial amendments to the Scrutiny Officer.

..... in the Chair

Date of signing

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**Work Programme 2023/24
People Overview and Scrutiny Committee**

Cllr N Simpson Chair | Richard Doney, Scrutiny Officer, richard.doney@oxfordshire.gov.uk

COMMITTEE BUSINESS

Topic	Relevant strategic priorities	Purpose	Type	Report Leads
13 July 2023				
Children's Social Care Placement Sufficiency, Market Management and Fostering	Create Opportunities for children and young people to reach their full potential	To understand placements for Children in Care, including what the Council is doing to ensure good value for money, placements near home and how the Council's actions are improving outcomes for Children in Care.	Overview and Scrutiny	Cllr L Brighthouse Anne Coyle
14 September 2023				
Adult Social Care Demand Management and Assurance	Prioritise the Health and Wellbeing of Residents	To understand trends in performance.	Overview and Scrutiny	Cllr T Bearder Karen Fuller
Review of the Digital Inclusion Action Plan	Tackle inequalities in Oxfordshire	To review progress made against actions in	Overview and Scrutiny	Cllr G Phillips Claire Taylor

	Work with local businesses and partners for environmental, economic and social benefit.	the Digital Inclusion Action Plan over the last year, and to consider the degree to which the actions contributed to the achievement of their intended objectives.		
9 November 2023				
18 January 2024				

ITEMS TO SCHEDULE

ITEMS TO SCHEDULE				
Food Strategy Action Plan	Tackle Inequalities in Oxfordshire Prioritise the health and wellbeing of residents		Scrutiny	
Homelessness Strategy / Oxfordshire Homelessness Alliance	Tackle Inequalities in Oxfordshire Prioritise the health and wellbeing of residents		Scrutiny	
Covid catchup	Create Opportunities for children and young	To review covid catchup support for school	Scrutiny	Cllr L Brighthouse Anne Coyle

	people to reach their full potential	pupils. Update on covid issues and how they have been addressed.		
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SUB GROUP / WORKING GROUP

SUB GROUPS / WORKING GROUPS				
Name	Relevant strategic priorities	Description	Outcomes	Members
2022 Pupil Education Outcomes 13 July 2023	Create Opportunities for children and young people to reach their full potential	2022 Pupil Education Outcomes data	Overview and Scrutiny	Cllr Elphinstone Cllr Howson Cllr Waine
Education Special Meeting with Regional Schools Commissioner, ESFA/OFSTED	Create Opportunities for children and young people to reach their full potential	To understand the 'health' of Oxfordshire's schools.	To ensure better outcomes and strong performance To hold to account	Cllr M Waine – lead
The Youth Offer for Oxfordshire (Date TBC)	Tackle Inequalities in Oxfordshire Create Opportunities for children and young people to reach their full potential	To evaluate new developments in youth provision across Oxfordshire	To ensure better outcomes	TBC

Oxfordshire Family Centres	Tackle Inequalities in Oxfordshire Create Opportunities for children and young people to reach their full potential	To assess current provision and the impact of transition funding.	To ensure better outcomes	Cllr Simpson acting lead – lead TBC
SEND Improvement <i>beginning July 2023</i>	Create Opportunities for children and young people to reach their full potential	To consider where improvements are necessary in the Council's SEND services; to seek assurance that progress is being made; to hear from key stakeholders	To ensure better outcomes	Cllr Povolotsky

BRIEFINGS FOR MEMBER INFORMATION

BRIEFINGS				
Name	Relevant strategic priorities	Description	Outcomes	Members



**OXFORDSHIRE
COUNTY COUNCIL**

Forward Plan

August - November 2023

Page 21

Liz Leffman
Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 3 July 2023

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 14 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
Leader of the Council <i>Councillor Liz Leffman</i>	Strategy; corporate and community leadership; strategic communications; major external partnerships; regional and strategic infrastructure and planning; economic growth and development; Districts Liaison; asylum and immigration
Deputy Leader of the Council and Cabinet Member for Children, Education & Young People's Services <i>Councillor Liz Brighthouse OBE</i>	Children Social Care; Education; 0-5 Offer; Youth Offer
Cabinet Member for Corporate Services <i>Councillor Glynis Phillips</i>	Governance and Legal; HR and industrial relations; Cherwell partnership agreement; Broadband/ICT; Customer services; Communications
Cabinet Member for Community Services & Safety <i>Councillor Jenny Hannaby</i>	Cultural Services, Registration service, Library service, Coroner's service, Music service, Museum service, History service; Fire & Rescue Service; Trading Standards; Emergency Planning; Community Safety; Gypsies & Travellers
Cabinet Member for Climate Change Delivery & Environment <i>Councillor Dr Pete Sudbury</i>	Climate Change; Waste Disposal and recycling centre; Countryside Operations & Volunteers; Ecology/Archaeology/Heritage; Water Strategy – TW Reservoir; Energy Strategy; Minerals & Waste Planning; Lead Flood Authority – Oxford Flood Alleviation Plan; Tree Strategy; Highways Verge Management Strategy; HGV Weight Routes
Cabinet Member for Highway Management <i>Councillor Andrew Gant</i>	Highways Delivery Operations – structures and maintenance; Network management; Public Rights of Way; Supported Transport; Fix My Street; Walking and Cycling – Maintenance; LCWIPs/LTNs; Street lighting; Travel Hubs; Public transport – Bus Strategy/Universal Payment/Maps; Cycle Parking; School Streets; 20 Is Plenty – implementation; Enforcement; Car Parking Strategy
Cabinet Member for Travel & Development Strategy <i>Councillor Duncan Enright</i>	Government Bids for Funding Initiatives; Infrastructure strategy (OXIS); Digital Connectivity Broadband; Regional and Strategic Infrastructure - Capital Delivery of Major projects; Rail – Cowley/Grove/Worcester Line/Witney; Connecting Oxford; ZEZs/AQMAs/Live Digital Air Quality Display; Travel Hubs; Working Place Levy/Congestion Charge; Waterways; Tourism / economic development
Cabinet Member for Finance <i>Councillor Calum Miller</i>	Finance; Property/Investments; Procurement
Cabinet Member for Adult Social Care <i>Councillor Tim Bearder</i>	Adult Social Care; Carers services; Support to: People with learning disabilities, Physical disability services, People living with impact of a brain injury, People living with a long-term condition, Older people services, Safeguarding adult services, Homelessness, Hospital discharge; Mental health; Health Partnerships
Cabinet Member for Public Health & Inequalities <i>Councillor Michael O'Connor</i>	Public Health; Covid Renewal; Voluntary Sector; Inequalities

The Forward Plan

Cabinet Meetings

18 July 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Capital Programme Monitoring Report - May 2023 (Ref: 2023/002)</p> <p>Financial Report on capital spending against budget allocations, including any necessary capital programme approvals.</p>	Cabinet (18 July 2023)	Yes - Affects more than one division and Capital Expenditure >£1m	None	N/A	Decision due date for Cabinet changed from 20/06/2023 to 18/07/2023. Reason: further work required.	Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance
<p>Capital release for Children's Services Residential Capital Programme Fernhill, 13 Kidmore Lane, Sonning Common (Ref: 2023/202)</p> <p>Part of the approved DFE Match funding bid of £10.45m to provide new homes for children within the county, Sonning Common is one of 4</p>	Cabinet (18 July 2023)	Yes - Capital Expenditure >£1m	Yes – Categories 1,2,3 – in Annex	Engagement with vendor; ward/parish/district cllrs underway as part of approved pre-app process to purchase prior to planning permission		Deputy Leader, including Children, Education & Young People's Services	Andrea Benneyworth, Programme Manager	Interim Corporate Director for Children's Services

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
new homes OCC will acquire and refurbish as a long-term care home for children.								
HIF2 A40 Programme Revised Strategy <i>(Ref: 2023/001)</i> Approve revised scheme for A40 Programme. Page 26	Cabinet <i>(18 July 2023)</i>	Yes - Capital Expenditure >£1m	None	N/A	Decision due date for Cabinet changed from 21/03/2023 to 18/04/2023. Reason: further work required. Decision due date for Cabinet changed from 18/04/2023 to 23/05/2023. Reason: further work required. Decision due date for Cabinet changed from 23/05/2023 to 20/06/2023. Reason: further work required. Decision due date for Cabinet changed from 20/06/2023 to 18/07/2023. Reason: further work required.	Cabinet Member for Travel & Development Strategy	Olu Solola, Programme Lead	Corporate Director Environment & Place
Business Management & Monitoring Report - April/May 2023	Cabinet <i>(18 July 2023)</i>	No	None	N/A		Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate	Director of Finance

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
(Ref: 2023/031) To note and seek agreement of the report.							Programmes Tel: (01295) 221786, Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	
Climate Action Programme Update (Ref: 2023/122) To seek approval of the Climate Action Programme 2023-24 annual delivery plan and the Carbon Management Plan through to 2030.	Cabinet (18 July 2023)	No	None	N/A		Cabinet Member for Climate Change Delivery & Environment	Sarah Gilbert, Climate Action Team Leader Tel: 07867 467797	Corporate Director Environment & Place
Delegated Powers Report for April to June 2023 (Ref: 2023/032) To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.1 (Scheme of Delegation to Officers) of the Council's	Cabinet (18 July 2023)	No	None	N/A		Leader	Colm Ó Caomhánaigh, Democratic Services Manager Tel: 07393 001096	Director of Law & Governance

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.								
<p>Future Oxfordshire Partnership: changes to Terms of Reference and Memorandum of Understanding (Ref: 2023/123)</p> <p>Cabinet will be asked to approve any changes agreed at the meeting of FOP on 13 June 2023.</p>	Cabinet (18 July 2023)	No	None	N/A		Leader	Anita Bradley, Director of Law & Governance and Monitoring Officer	Director of Law & Governance
<p>Treasury Management Annual Performance Report 2022/23 (Ref: 2023/033)</p> <p>Cabinet is asked to note the report and recommend Council to note the Council's treasury management activity in 2021/22.</p>	Cabinet (18 July 2023)	No	None	N/A		Cabinet Member for Finance	Tim Chapple, Treasury Manager Tel: 07917 262935	Director of Finance

The Forward Plan

19 September 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Capital Programme Monitoring Report - July 2023 (Ref: 2023/131)</p> <p>Financial Report on capital spending against budget allocations, including any necessary capital programme approvals.</p>	Cabinet (19 September 2023)	Yes	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance
<p>Housing & Growth Deal (Homes for Infrastructure) Proposed Changes (Ref: 2023/137)</p> <p>To keep a balanced programme (funding and spend deadlines against programme deliverables).</p>	Cabinet (19 September 2023)	Yes - Capital Expenditure >£1m	None	FOP (Future Oxfordshire Partnership), IAG (Infrastructure Action Group).	Decision due date for Cabinet changed from 18/07/2023 to 19/09/2023. Reason: further work required.	Cabinet Member for Travel & Development Strategy	Valerie Lambrechts, Infrastructure Portfolio Manager	Director of Transport & Infrastructure
<p>Local EV Infrastructure (LEVI) funding proposal for Oxfordshire (Ref: 2023/135)</p> <p>Approval of Oxfordshire proposal for LEVI Capital Fund</p>	Cabinet (19 September 2023)	Yes - Capital Expenditure >£1m	None	N/A	Decision withdrawn from Cabinet. Reason: not ready for inclusion in the Forward Plan.	Cabinet Member for Climate Change Delivery & Environment	Elizabeth Bohun, Lead Technologist EV Integration Tel: 07774 335687, Jenny Figueiredo, Lead Technologist EV	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
ahead of submission to Office for Zero Emissions Vehicles (OZEV).							Intergration, Paul Gambrell, Team Leader EV Intergration	
<p>Business Management & Monitoring Report - June/July 2023 (Ref: 2023/132)</p> <p>The business management reports are part of a suite of performance, risk and budget documents which set out our ambitions, priorities, and financial performance.</p>	Cabinet (19 September 2023)	No	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163, Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786	Director of Finance, Chief Executive
<p>Workforce Report and Staffing Data - Quarter 1 - April to July 2023 (Ref: 2023/132)</p> <p>Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.</p>	Cabinet (19 September 2023)	No	None	N/A		Cabinet Member for Corporate Services	Michael Fletcher, Head of HR Business Partnering & Advisory	Director of Finance

The Forward Plan

17 October 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Capital Programme Approvals - October 2023 (Ref: 2023/126)</p> <p>Report on variation to the capital programme for approval (as required).</p>	Cabinet (17 October 2023)	Yes	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance
<p>Budget & Business Planning Report - 2024/25 - October 2023 (Ref: 2023/127)</p> <p>To provide background and context to the budget and business planning process for 2024/25.</p>	Cabinet (17 October 2023)	No	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance
<p>Delegated Powers Report for July to September 2023 (Ref: 2023/130)</p> <p>To report on a quarterly basis any executive decisions</p>	Cabinet (17 October 2023)	No	None	N/A		Leader	Colm Ó Caomhánaigh, Democratic Services Manager Tel: 07393 001096	Director of Law & Governance and Monitoring Officer

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
taken under the specific powers and functions delegated under the terms of Part 7.1 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.								
<p>East Oxford Experimental Traffic Regulation Order (Ref: 2023/134)</p> <p>Whether to make the Experimental TRO permanent in East Oxford or not.</p>	Cabinet (17 October 2023)	No	None	Public consultation finished in October 2022. The report will summarise the results.		Cabinet Member for Highway Management	Aron Wisdom, Programme Lead (HIF1) Tel: 07776 244856	Corporate Director Environment & Place
<p>Oxfordshire Safeguarding Adults Board Annual Report 2022-23 (Ref: 2023/128)</p> <p>To note the report and its conclusions.</p>	Cabinet (17 October 2023)	No	None	N/A		Cabinet Member for Adult Social Care	Steven Turner, OSAB Business Manager Tel: 07917534230	Corporate Director of Adult Social Care
<p>Oxfordshire Safeguarding Children</p>	Cabinet (17 October	No	None	N/A		Deputy Leader of the Council	Tan Lea, Strategic	Corporate Director for

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Board Annual Report 2022-23 <i>(Ref: 2023/129)</i> To note the report and its conclusions.	2023)						Safeguarding Partnerships Manager Tel: 07867 923287	Children's Services

21 November 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Capital Programme Approvals - November 2023 <i>(Ref: 2023/139)</i> Report on variation to the capital programme for approval (as required).	Cabinet <i>(21 November 2023)</i>	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance
Business Management & Monitoring Report - August/September 2023 <i>(Ref: 2023/141)</i> The business management reports are part of a suite of performance, risk and budget	Cabinet <i>(21 November 2023)</i>	No	None	N/A		Cabinet Member for Corporate Services, Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786, Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Chief Executive, Director of Finance

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
documents which set out our ambitions, priorities, and financial performance.								
Treasury Management Mid Term Review 2023/24 <i>(Ref: 2023/140)</i> To provide a mid-term review of Treasury Management Activity in 2023/24 in accordance with the CIPFA code of practice.	Cabinet <i>(21 November 2023)</i>	No	None	N/A		Cabinet Member for Finance	Tim Chapple, Treasury Manager Tel: 07917 262935	Director of Finance

Cabinet Member Meetings

Cabinet Member for Children, Education & Young People's Service

18 July 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Recommissioning of the Disabled Children's Residential Home	Delegated Decisions by Deputy Leader	Yes - Revenue Expenditure >	None	N/A		Deputy Leader of the Council	Charlotte Davey, Head of Disabled Children's	Executive Director People Transformation &

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
(Summerfield) <i>(Ref: 2023/166)</i> To seek approval to award a contract to a new provider, subject to completion of a full tendering process.	of the Council (inc Children, Education & Young People's Services) <i>(18 July 2023)</i>	£500,000					Service, Andrea Cochrane, SEND Commissioning Manager	Performance

Cabinet Member for Highway Management

20 July 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Scott-under-Wychwood - Proposed 20 mph Speed Limits and associated speed limit buffers <i>(Ref: 2023/102)</i> To determine what speed limit changes should be made following consideration of public consultation responses.	Delegated Decisions by Cabinet Member for Highway Management <i>(20 July 2023)</i>	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
Ashbury - Proposed 20 mph Speed Limits and	Delegated Decisions by	No	None	Standard		Cabinet Member for	Geoff Barrell, Senior	Corporate Director

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>associated speed limit buffers (Ref: 2023/095)</p> <p>To determine what speed limit changes should be made following consideration of public consultation responses.</p>	Cabinet Member for Highway Management (20 July 2023)			traffic scheme consultation.		Highway Management	Infrastructure Planner Tel: 07740 779859	Environment & Place
<p>Banbury Local Cycling and Walking Infrastructure Plan (LCWIP) (Ref: 2023/119)</p> <p>To seek approval of the LCWIP policy for the Banbury (and neighbouring areas).</p>	Delegated Decisions by Cabinet Member for Highway Management (20 July 2023)	No	None	N/A	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 22/06/2023 to 20/07/2023. Reason: further work required.	Cabinet Member for Highway Management	Eric Stevens, Principal Infrastructure Planner Tel: 07436 700673	Corporate Director Environment & Place
<p>Chilson - Proposed 20 mph Speed Limits and associated speed limit buffers (Ref: 2023/103)</p> <p>To determine what speed limit changes should be made following consideration of</p>	Delegated Decisions by Cabinet Member for Highway Management (20 July 2023)	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
public consultation responses.								
<p>Chipping Norton - Proposed 20 mph Speed Limits and associated speed limit buffers (Ref: 2023/075)</p> <p>To determine what speed limit changes should be made following consideration of public consultation responses.</p>	Delegated Decisions by Cabinet Member for Highway Management (20 July 2023)	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p>Churchill & Sarsden - Proposed 20 mph Speed Limits and associated speed limit buffers (Ref: 2023/074)</p> <p>To determine what speed limit changes should be made following consideration of public consultation responses.</p>	Delegated Decisions by Cabinet Member for Highway Management (20 July 2023)	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p>Cropredy - Proposed 20 mph Speed Limits and</p>	Delegated Decisions by	No	None	Standard	Decision due date for Delegated	Cabinet Member for	Geoff Barrell, Senior	Corporate Director

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>associated speed limit buffers (Ref: 2023/083)</p> <p>To determine what speed limit changes should be made following consideration of public consultation responses.</p>	<p>Cabinet Member for Highway Management (20 July 2023)</p>			<p>traffic scheme consultation.</p>	<p>Decisions by Cabinet Member for Highway Management changed from 22/06/2023 to 20/07/2023. Reason: consultation still in process.</p>	<p>Highway Management</p>	<p>Infrastructure Planner Tel: 07740 779859</p>	<p>Environment & Place</p>
<p>Crowmarsh Gifford - Proposed 20 mph Speed Limits and associated speed limit buffers (Ref: 2023/117)</p> <p>To determine the implementation of new speed limits following consideration of public consultation responses.</p>	<p>Delegated Decisions by Cabinet Member for Highway Management (20 July 2023)</p>	No	None	<p>Standard traffic scheme consultation.</p>	<p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 22/06/2023 to 20/07/2023. Reason: consultation still in process.</p>	<p>Cabinet Member for Highway Management</p>	<p>Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859</p>	<p>Corporate Director Environment & Place</p>
<p>Drayton (Abingdon) - Proposed 20 mph Speed Limits and associated speed limit buffers (Ref: 2023/089)</p> <p>To determine what</p>	<p>Delegated Decisions by Cabinet Member for Highway Management (20 July 2023)</p>	No	None	<p>Standard traffic scheme consultation.</p>	<p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 22/06/2023 to 20/07/2023.</p>	<p>Cabinet Member for Highway Management</p>	<p>Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859</p>	<p>Corporate Director Environment & Place</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
speed limit changes should be made following consideration of public consultation responses.					Reason: consultation still in process.			
<p>East Hagbourne Residential development off Main Street - proposed 20mph speed limit (Ref: 2023/115)</p> <p>To consider any objections arising from the formal Statutory consultation.</p>	Delegated Decisions by Cabinet Member for Highway Management (20 July 2023)	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 22/06/2023 to 20/07/2023. Reason: further work required.	Cabinet Member for Highway Management	Rosie Wood, Consultant Engineer	Corporate Director Environment & Place
<p>Enstone: Proposed 20 mph Speed Limits and associated speed limit buffers (Ref: 2023/133)</p> <p>Part of the 20 Mph Speed Limit project to promote 20 limits across the county where the community seek them.</p>	Delegated Decisions by Cabinet Member for Highway Management (20 July 2023)	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
Great Coxwell -	Delegated	No	None	Standard		Cabinet	Geoff Barrell,	Corporate

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Proposed 20 mph Speed Limits and associated speed limit buffers (Ref: 2023/096)</p> <p>To determine what speed limit changes should be made following consideration of public consultation responses.</p>	Decisions by Cabinet Member for Highway Management (20 July 2023)			traffic scheme consultation.		Member for Highway Management	Senior Infrastructure Planner Tel: 07740 779859	Director Environment & Place
<p>Great Rollright - Proposed 20 mph Speed Limits and associated speed limit buffers (Ref: 2023/073)</p> <p>To determine what speed limit changes should be made following consideration of public consultation responses.</p>	Delegated Decisions by Cabinet Member for Highway Management (20 July 2023)	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p>Launton - Bicester Road - proposed cycle safety measures at rail bridge (Ref: 2022/191)</p>	Delegated Decisions by Cabinet Member for Highway Management	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from	Cabinet Member for Highway Management	David Rawson, Rail Infrastructure Project Management Tel: 07769 261094	Corporate Director Environment & Place

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
A decision is sought on proposed cycle infrastructure.	(20 July 2023)				26/01/2023 to 20/07/2023. Reason: further work required.			
Littleworth - Proposed 20 mph Speed Limits and associated speed limit buffers <i>(Ref: 2023/097)</i> To determine what speed limit changes should be made following consideration of public consultation responses.	Delegated Decisions by Cabinet Member for Highway Management <i>(20 July 2023)</i>	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
Longcot - Proposed 20 mph Speed Limits and associated speed limit buffers <i>(Ref: 2023/098)</i> To determine what speed limit changes should be made following consideration of public consultation responses.	Delegated Decisions by Cabinet Member for Highway Management <i>(20 July 2023)</i>	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
Lyneham - Proposed 20 mph Speed Limits and	Delegated Decisions by	No	None	Standard traffic		Cabinet Member for	Geoff Barrell, Senior	Corporate Director

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>associated speed limit buffers (Ref: 2023/072)</p> <p>To determine what speed limit changes should be made following consideration of public consultation responses.</p>	Cabinet Member for Highway Management (20 July 2023)			scheme consultation.		Highway Management	Infrastructure Planner Tel: 07740 779859	Environment & Place
<p>Oxford: George Street - proposed amendment to loading bay restrictions (Ref: 2023/136)</p> <p>Approval of an amendment to the Traffic Regulation Order to address current difficulties in enforcing parking within the loading bays.</p>	Delegated Decisions by Cabinet Member for Highway Management (20 July 2023)	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Anthony Kirkwood, Principal Engineer - Traffic & Road Safety Tel: 07392 318871	Corporate Director Environment & Place
<p>Shellingford - Proposed 20 mph Speed Limits and associated speed limit buffers (Ref: 2023/099)</p> <p>To determine what speed limit changes</p>	Delegated Decisions by Cabinet Member for Highway Management (20 July 2023)	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
should be made following consideration of public consultation responses.								
<p>Spelsbury - Proposed 20 mph Speed Limits and associated speed limit buffers (Ref: 2023/071)</p> <p>To determine what speed limit changes should be made following consideration of public consultation responses.</p>	Delegated Decisions by Cabinet Member for Highway Management (20 July 2023)	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p>Wallingford - Proposed 20 mph Speed Limits and associated speed limit buffers (Ref: 2023/094)</p> <p>To determine what speed limit changes should be made following consideration of public consultation responses.</p>	Delegated Decisions by Cabinet Member for Highway Management (20 July 2023)	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Watchfield - Proposed 20 mph Speed Limits and associated speed limit buffers (Ref: 2023/100)</p> <p>To determine what speed limit changes should be made following consideration of public consultation responses.</p>	Delegated Decisions by Cabinet Member for Highway Management (20 July 2023)	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p>Woolstone - Proposed 20 mph Speed Limits and associated speed limit buffers (Ref: 2023/101)</p> <p>To determine what speed limit changes should be made following consideration of public consultation responses.</p>	Delegated Decisions by Cabinet Member for Highway Management (20 July 2023)	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p>Wroxton & Balscote - Proposed 20 mph Speed Limits and associated speed limit buffers (Ref: 2023/088)</p>	Delegated Decisions by Cabinet Member for Highway Management (20 July 2023)	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 22/06/2023 to	Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
To determine what speed limit changes should be made following consideration of public consultation responses.					20/07/2023. Reason: consultation still in process.			
Wardington - Proposed 20 mph Speed Limits and associated speed limit buffers <i>(Ref: 2023/087)</i> To determine what speed limit changes should be made following consideration of public consultation responses.	Delegated Decisions by Cabinet Member for Highway Management <i>(20 July 2023)</i>	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 22/06/2023 to 20/07/2023. Reason: consultation still in process.	Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place

7 September 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Abingdon: Northcourt Road - proposed zebra crossing <i>(Ref: 2023/144)</i>	Delegated Decisions by Cabinet Member for Highway Management	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Mark Francis, Traffic & Traffic Schemes Technical Officer (South) Tel: 07730 926962	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Zebra crossing proposed for improved safety & amenity of pedestrians.	(7 September 2023)							
Ardley with Fewcott proposed 20 mph Speed Limits and associated speed limit buffers (Ref: 2023/158) To consider and decide outcome of formal consultation over 20 mph speed limit proposals.	Delegated Decisions by Cabinet Member for Highway Management (7 September 2023)	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
Banbury: A361 Bloxham Road - proposed parking restrictions (Ref: 2023/151) Proposed parking restrictions for improved road safety and environment.	Delegated Decisions by Cabinet Member for Highway Management (7 September 2023)	No	None	Standard traffic scheme consultation		Cabinet Member for Highway Management	Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045	Corporate Director Environment & Place
Banbury: Grimsbury and Nethercote - proposed 20mph speed limit and associated speed limit buffers	Delegated Decisions by Cabinet Member for Highway	No	None	Standard traffic scheme consultation		Cabinet Member for Highway Management	Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
(Ref: 2022/149) Proposed 20mph speed limit for improved road safety and environment	Management (7 September 2023)							
Bicester - A4095 / B4100 Banbury Road roundabout improvements - proposed 30mph speed limit and raised side road entry treatment at Fringford Road (Ref: 2023/153) A decision is required on a proposed improvement of the A4095 / B4100 Banbury Road roundabout including also the adjacent junction with Fringford Road.	Delegated Decisions by Cabinet Member for Highway Management (7 September 2023)	Yes - Affects more than one division and Capital Expenditure >£1m	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Mohamed Gulamhussein, Project Manager	Corporate Director Environment & Place
Bicester - various locations - proposed parking restrictions (Ref: 2023/150) Proposed parking restrictions for improved road safety	Delegated Decisions by Cabinet Member for Highway Management (7 September 2023)	No	None	Standard traffic scheme consultation		Cabinet Member for Highway Management	Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
and environment.								
<p>Bladon: Bladon Chains - proposed HGV & Coach parking restrictions (Ref: 2023/120)</p> <p>To consider any objections arising from the formal Statutory consultation.</p>	Delegated Decisions by Cabinet Member for Highway Management (7 September 2023)	No	None	Standard highways statutory consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 22/06/2023 to 07/09/2023. Reason: further work required.	Cabinet Member for Highway Management	Natalie Moore, Transport Planner Tel: 07917 534327	Corporate Director Environment & Place
<p>Tipton - Proposed 20 mph Speed Limits and associated speed limit buffers (Ref: 2023/076)</p> <p>To determine what speed limit changes should be made following consideration of public consultation responses.</p>	Delegated Decisions by Cabinet Member for Highway Management (7 September 2023)	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 20/07/2023 to 07/09/2023. Reason: consultation continues until 28 July.	Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p>Cassington - Horsemere Lane - proposed prohibition of motor vehicles and revocation of one-way restriction (Ref: 2023/070)</p>	Delegated Decisions by Cabinet Member for Highway Management (7 September 2023)	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 25/05/2023 to	Cabinet Member for Highway Management	Yousuf Javed, Project Manager, A40 Corridor	Corporate Director Environment & Place

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Access to / from Horsemere Lane at Cassington to be changed as part of A40 corridor improvement.	2023)				22/06/2023. Reason: further work required. Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 22/06/2023 to 07/09/2023. Reason: further work required.			
Chesterton - Little Chesterton - proposed prohibition of motor vehicles (Ref: 2023/148) Proposed traffic measures to mitigate impact of adjacent development / existing businesses	Delegated Decisions by Cabinet Member for Highway Management (7 September 2023)	No	None	Standard traffic scheme consultation		Cabinet Member for Highway Management	Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045	Corporate Director Environment & Place
Clanfield village centre - proposed parking restrictions (Ref: 2023/138) Approval of an amendment to the Traffic Regulation Order to address current parking	Delegated Decisions by Cabinet Member for Highway Management (7 September 2023)	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	James Wright, Traffic & Traffic Schemes Technical Officer Tel: 07789 926984	Corporate Director Environment & Place

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
issues in the village centre.								
Frilford A338- proposed 30mph and 40mph speed limits <i>(Ref: 2023/145)</i> Proposed speed limit reductions for road safety and environmental reasons.	Delegated Decisions by Cabinet Member for Highway Management <i>(7 September 2023)</i>	No	None	Standard traffic scheme consultation		Cabinet Member for Highway Management	Mark Francis, Traffic & Traffic Schemes Technical Officer (South) Tel: 07730 926962	Corporate Director Environment & Place
Kennington - Proposed 20mph Speed Limits and associated speed limit buffers <i>(Ref: 2023/090)</i> To determine what speed limit changes should be made following consideration of public consultation responses.	Delegated Decisions by Cabinet Member for Highway Management <i>(7 September 2023)</i>	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 22/06/2023 to 07/09/2023. Reason: not yet consulted.	Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
Launton Proposed 20 mph Speed Limits and associated speed limit buffers <i>(Ref: 2023/159)</i> To consider the	Delegated Decisions by Cabinet Member for Highway Management <i>(7 September</i>	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
outcome of formal consultation to speed limit Traffic Regulation Order.	2023)							
<p>Marcham - Proposed 20 mph Speed Limits and associated speed limit buffers (Ref: 2023/091)</p> <p>To determine what speed limit changes should be made following consideration of public consultation responses.</p>	Delegated Decisions by Cabinet Member for Highway Management (7 September 2023)	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 22/06/2023 to 07/09/2023. Reason: not yet consulted.	Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p>Marcham - Sheepstead Road - proposed extension of 30mph speed limit (Ref: 2023/154)</p> <p>A decision is required on a proposed extension of the 30mph speed limit to accommodate approved adjacent development.</p>	Delegated Decisions by Cabinet Member for Highway Management (7 September 2023)	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Jacob Mowlem, Technician Engineer, Road Agreements Team	Corporate Director Environment & Place
Oxford The Plain	Delegated	No	None	Consultation		Cabinet	Caroline Coyne,	Corporate

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Roundabout - proposed use of ANPR equipment to enforce left turn prohibition from B480 Cowley Road entry <i>(Ref: 2023/147)</i></p> <p>ANPR equipment proposed to be installed to reduce the level of non-compliance with the prohibited left turn & thereby improve road safety</p>	Decisions by Cabinet Member for Highway Management <i>(7 September 2023)</i>			as prescribed under Traffic Management Act		Member for Highway Management	Assistant Project Manager	Director Environment & Place
<p>Shrivenham: Highworth Road - proposed zebra crossing <i>(Ref: 2023/146)</i></p> <p>Zebra crossing proposed for improved safety & amenity of pedestrians.</p>	Delegated Decisions by Cabinet Member for Highway Management <i>(7 September 2023)</i>	No	None	Standard traffic scheme consultation		Cabinet Member for Highway Management	Mark Francis, Traffic & Traffic Schemes Technical Officer (South) Tel: 07730 926962	Corporate Director Environment & Place
<p>Shrivenham - Townsend Road - proposed traffic calming measures and bus stop clearways <i>(Ref: 2023/155)</i></p> <p>Proposed traffic</p>	Delegated Decisions by Cabinet Member for Highway Management <i>(7 September 2023)</i>	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Lee Turner, Principal Officer - Traffic Schemes Tel: 07917 072678	Corporate Director Environment & Place

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
calming measures and bus stop clearway for improved road safety and bus user amenity.								
<p>South Hinksey - Proposed 20 mph Speed Limits and associated speed limit buffers (Ref: 2023/092)</p> <p>To determine what speed limit changes should be made following consideration of public consultation responses.</p>	Delegated Decisions by Cabinet Member for Highway Management (7 September 2023)	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 22/06/2023 to 07/09/2023. Reason: not yet consulted.	Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p>Tackley: Proposed 20 mph Speed Limits and associated speed limit buffers (Ref: 2023/157)</p> <p>To consider outcome of formal consultation.</p>	Delegated Decisions by Cabinet Member for Highway Management (7 September 2023)	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p>Wantage: Proposed 20 mph Speed Limits and associated speed limit</p>	Delegated Decisions by Cabinet	No	None	Standard traffic	Decision due date for Delegated Decisions by	Cabinet Member for Highway	Geoff Barrell, Senior Infrastructure	Corporate Director Environment &

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>buffers (Ref: 2023/025)</p> <p>To consider responses to speed limit consultation.</p>	Member for Highway Management (7 September 2023)			scheme consultation.	<p>Cabinet Member for Highway Management changed from 23/03/2023 to 25/05/2023. Reason: Further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 25/05/2023 to 22/06/2023. Reason: further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 22/06/2023 to 07/09/2023. Reason: not yet consulted.</p>	Management	Planner Tel: 07740 779859	Place

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12 October 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Grove: residential development at Grove	Delegated Decisions by	No	None	Standard	Decision due date for Delegated	Cabinet Member for	Anthony Kirkwood,	Corporate Director

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Airfield proposed 20mph speed limit and one-way traffic order (Ref: 2023/107)</p> <p>Traffic scheme to facilitate approved development.</p>	Cabinet Member for Highway Management (12 October 2023)			traffic scheme consultation.	Decisions by Cabinet Member for Highway Management changed from 22/06/2023 to 12/10/2023. Reason: not yet consulted.	Highway Management	Principal Engineer - Traffic & Road Safety Tel: 07392 318871	Environment & Place
<p>Oxford: Oxford North development - proposed 20mph speed limit (Ref: 2023/106)</p> <p>Traffic scheme to facilitate approved development.</p>	Delegated Decisions by Cabinet Member for Highway Management (12 October 2023)	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 22/06/2023 to 12/10/2023. Reason: not yet consulted.	Cabinet Member for Highway Management	Julian Richardson, Senior Engineer (Road Agreements Team C&W) Tel: 07825 052736	Corporate Director Environment & Place
<p>Shipton on Cherwell / Kidlington: A4095 North East of A44 Bladon Roundabout: proposed 40mph speed limit (Ref: 2023/110)</p> <p>Traffic scheme to facilitate approved development.</p>	Delegated Decisions by Cabinet Member for Highway Management (12 October 2023)	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 22/06/2023 to 12/10/2023. Reason: not yet consulted.	Cabinet Member for Highway Management	Anthony Kirkwood, Principal Engineer - Traffic & Road Safety Tel: 07392 318871	Corporate Director Environment & Place
<p>Wallingford / Cholsey; A4130 Bosley Way - proposed prohibition of right turns at New Barn Farm access (Ref: 2023/105)</p>	Delegated Decisions by Cabinet Member for Highway Management	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from	Cabinet Member for Highway Management	Aaron Morton, Engineer (Road Agreements Team - SV Engineering 1) Tel: 07393	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Traffic scheme to facilitate safe operation of approved development.	(12 October 2023)				22/06/2023 to 12/10/2023. Reason: not yet consulted.		001028	
<p>Wallingford: Land North of King Henry Avenue - proposed 20mph speed limit & Bus stop clearway (Ref: 2023/058)</p> <p>To consider any objections arising from the formal statutory consultation.</p>	Delegated Decisions by Cabinet Member for Highway Management (12 October 2023)	No	None	Standard traffic scheme consultation.	<p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 25/05/2023 to 22/06/2023. Reason: further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 22/06/2023 to 12/10/2023. Reason: not yet consulted.</p>	Cabinet Member for Highway Management	Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	Corporate Director Environment & Place

Cabinet Member for Travel & Development Strategy

20 July 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Transport Hub Strategy <i>(Ref: 2023/078)</i></p> <p>The Local Transport & Connectivity Plan transport hub policy (policy 23) outlined the proposal to develop a network of transport hubs across the county. Following adoption of the LTCP, the Transport Hub Strategy has been developed to build on the high-level considerations in the policy and provide more detail about how we plan to develop transport hubs across Oxfordshire.</p>	Delegated Decisions by Cabinet Member for Travel & Development Strategy <i>(20 July 2023)</i>	No	None	Transport hub policy consulted on via the Local Transport and Connectivity Plan (LTCP) public consultation. Engagement conducted with key stakeholders and Members during development of the strategy.		Cabinet Member for Travel & Development Strategy	Joseph Kay, Strategic Transport Lead Tel: 07827 979234	Corporate Director Environment & Place

7 September 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
A423 Kennington	Delegated	Yes - Capital	None	N/A		Cabinet	Helen Powdrill,	Corporate

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Improvement Programme Construction Contract <i>(Ref: 2023/152)</i></p> <p>To consider a recommendation to enter in to construction contract for A423 Kennington Improvement Programme.</p>	Decisions by Cabinet Member for Travel & Development Strategy <i>(7 September 2023)</i>	Expenditure >£1m				Member for Travel & Development Strategy	Programme Lead Tel: 07554 103476	Director Environment & Place


Cabinet Member for Public Health & Inequalities

4 July 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Commissioning on Integrated Healthy Child and Young Person Public Health Services <i>(Ref: 2023/143)</i></p> <p>The Cabinet Member is requested to approve incurring of expenditure for the Public Health service for children and</p>	Delegated Decisions by Cabinet Member for Public Health & Inequalities <i>(4 July 2023)</i>	Yes - Revenue Expenditure > £500,000	None	Completed on two separate occasions in 2022 on OCC Let's Talk platform.		Cabinet Member for Public Health & Inequalities	Donna Husband, Head of Public Health Programmes Tel: 07827 979240	Corporate Director: Public Health & Community Safety

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
young people aged 0-19, through health visiting (HV), school health nursing (SHN) and skill mix workforce.								
<p>Procurement of Housing Single Point of Contact Service (Ref: 2023/142)</p> <p>To seek approval to procure a contract to provide support to residents related to health, housing, and energy efficiency matters. Value of £130,000 per year for two years.</p>	Delegated Decisions by Cabinet Member for Public Health & Inequalities (4 July 2023)	Yes - Revenue Expenditure > £500,000	None	N/A		Cabinet Member for Public Health & Inequalities	Katharine Eveleigh, Health Improvement Practitioner	Corporate Director: Public Health & Community Safety

5 September 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Community Outreach Active Travel programme - procurement exercise (Ref: 2023/156)</p>	Delegated Decisions by Cabinet Member for Public Health	Yes - Revenue Expenditure > £500,000	None	N/A		Cabinet Member for Public Health & Inequalities	Rosie Rowe, Head of Healthy Place Shaping Tel: (01295) 221929	Corporate Director: Public Health & Community Safety

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>To consider the award of contract for the Community Outreach Active Travel programme which will undergo a tendering process in summer 2023 with a start date of 1 October 2023.</p>	<p>& Inequalities (5 September 2023)</p>							

Divisions Affected – ALL

**CABINET
23 MAY 2023
HOME TO SCHOOL TRANSPORT REPORT**

Report by Kevin Gordon, Director for Children’s Services,
Bill Cotton, Corporate Director for Environment and Place

RECOMMENDATION

1. The Cabinet is recommended to approve the approaches presented in paragraph 7.

Executive Summary

2. The provision of Home to School Transport for eligible children is a statutory duty for local authorities. The Council determines its policy that applies to providing home to school transport for children of compulsory school age and also its Post 16 transport policy statement that applies to young people of sixth form age.
3. In February 2022 the authority set up a Home to School Transport Working Group to review OCC’s School Transport policies and to make recommendations to People’s Overview and Scrutiny Committee. The Committee received that report on 30 March 2023 and they in turn provided a report for Cabinet’s consideration on 18 April 2023, ([Public Pack](#))[Agenda Document for Cabinet, 18/04/2023 14:00 \(oxfordshire.gov.uk\)](#) pages 43 – 64. This report considers in detail each recommendation.

Introduction

4. On 17 February 2022, the People Overview & Scrutiny Committee established a working group with the following terms of reference
 - (a) to consider the Home to School Transport Policy and the options for any changes to the policy;
 - (b) to consider the impact on carbon emissions;
 - (c) to consider the equalities implications; and
 - (d) to agree a report and recommendations to the Cabinet for submission to the People Overview & Scrutiny Committee for endorsement.
5. The result of an extensive piece of work over a series of meetings was a report received by Cabinet on 18 April that makes 9 recommendations as detailed by the Working Group and 2 further recommendations that arose during the Scrutiny Committee’s discussion of the topic.
6. Annex A below details each of the recommendations. Each recommendation receives a comment based on the topics Finance/Costs, Legality, Carbon Impact and Deliverability.
7. The recommendations are as follows;

Recommendation 1: The Council engage with schools regarding whether there are circumstances in which they would consider providing home to school transport for pupils entitled under the Home to School Transport policy.	Accepted
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Recommendation 2: Home to School Transport only be provided for post-16 students at the beginning and end of a school day where that delivers financial efficiency.	Accepted
Amendment 2B; Budgets to remain the same for travel to after school clubs (ASC) and respite care, with the Service ensuring that budgets are not overspent.	Accepted
Recommendation 3: The Council pilot adjusting a small number of Home to School Transport routes to fill as many unfilled spare seats as practicable.	Accepted
Recommendation 4: The Council's Home to School Transport Policy be amended so that spare seat prices are commensurate with the cost of providing them, including through the introduction of further price bands which better align with the costs of different routes.	Policy change, Members decision
Amendment 4B: That a moratorium on changes to the Spare Seats Scheme is set up swiftly to allow time for the Council to address outstanding issues.	Not accepted
Recommendation 5: The Council reassess Home to School Transport entitlement when a child begins to receive the majority of their tuition at a different site of a split-site school to that in relation to which their transport entitlement was originally assessed. The entitlement to be re-evaluated when they move to the second site or at the start of their tuition, taking both sites into consideration and planning accordingly.	Accepted subject to legal advice
Recommendation 6: The Council look at possible exceptions and transitional arrangements to provide spare seats to children if a new school has become the nearest available, but one or more siblings attend the previously nearest school.	Part Accepted
Recommendation 7: That walking route safety assessments are regularly and consistently reassessed where circumstances may have changed, ensuring councillors are consulted (i.e. at localities meetings) and that data on assessments is made publicly available. Route safety assessments should also consider both short and long term weather conditions.	Partial acceptance
Recommendation 8: The Council to explore investing to save in supporting independent travel by increasing the budget, exploring delivery models and recruiting more independent travel trainers.	Accepted
Recommendation 9: Feedback from transport eligibility appeals to be used to improve digital capabilities (communications, guidance and data collection) and to improve outcomes.	Accepted

Financial Implications

8. The Budget for the Home to School Transport service is £29.8m for 2023/24 including an increase of £3.5m (13.3% increase) to address both increased demand and escalating cost pressures.
9. Review of the period since COVID shows an underlying volatility in the Home to School Transport service which has suffered an overspend of £1.7m in the year just ended, 2022/23. This was despite an increase in the budget of £2.2m from 2021/22.
10. While the MTFP forecast anticipates that the volatility in the market will begin to show signs of settling by 2024/25 it is too early to give a confident view that the underlying pressures in the Home to School Transport sector will follow this expectation. The service is monitoring activity and spend very closely to ensure that the investment of an additional £5.7m in budget provision (£2.2m

(9.1%) for 2022/23 and £3.5m (13.3%) for 2023/24) has completely addressed the pressures. The recommendations present potential opportunity to further mitigate against the pressures.

11. In this respect, the clarification of policy and proposed changes to practice set out in the recommendations highlight some opportunities to stabilise and possibly generate cost savings. They also highlight flag up some potential additional costs. The table below provides a summary of the indicative savings and costs together with a preliminary view of the potential financial risk in terms of realisability.

12. While the table highlights a potential indicative saving of over £1m the financial implications of introducing a ‘full cost’ charge set out in recommendation 4 present a high risk in terms of realisability given:

- i. The scale of potential increase (c43%) risks reduction in numbers and income
- ii. Unintended consequence of a full-cost to price spiral

Recommendation	Cost / (Saving) £'m	Financial Implication and Potential Risk (RAG)
Recommendation 1: Transport for pupils entitled.		
Recommendation 2: Transport post-16 students at start and end of day.	-£0.325	Based on efficiencies across 4 colleges
Amendment 2B; Budgets remain for after school clubs & respite care		
Recommendation 3: Pilot to fill as many unfilled spare seats as practicable.		
Recommendation 4: Set spare seat prices based on the 'full cost'	-£0.800	High risk of loss of income given potential scale of increase and likelihood of significant reduction in numbers
Amendment 4B: Moratorium on Spare Seats to address outstanding issues.	£0.360	High risk of additional cost
Recommendation 5: Reassess entitlement for students at different site of a split-site school		Some additional cost TBC
Recommendation 6: Spare seat exception / transition where a new school is nearest available		Some additional cost TBC
Recommendation 7: Walking route safety assessments	-£0.325	Based on potential of 10 current routes made safer to walk
Recommendation 8: Explore invest to save for independent travel		Invest to Save - £0.3m. Potential saving TBC
Recommendation 9: Feedback of eligibility appeals to improve digital capabilities and improve outcomes.		
Total	-£1.090	

Comments checked by:

Danny Doherty, Interim Finance Business Partner,
danny.doherty@oxfordshire.gov.uk

Legal Implications

13. Each of the recommendations which are set out in paragraph 7 of the report have been considered for legal implications, which are summarised accordingly in the tables shown in Annex A.

Comments checked by:

Richard Hodby, Solicitor, Richard.hodby@oxfordshire.gov.uk

Equality & Inclusion Implications

14. The service responses to each recommendation to the provision of the home to school transport services, where they have been accepted, will develop the existing provision which meets all equality and inclusion requirements. Recommendation 4 requires a full review of current policy and if taken forward will require a statutory consultation. A full equality impact of the proposals will be carried out at that point.

Sustainability Implications

15. The changes in provision where the recommendations have been accepted do not have an impact for sustainability.

Risk Management

16. The changes in provision where the recommendations have been accepted have low risks and will be managed as part of ongoing, business as usual risk assessments that apply for all home to school transport provision.

Contact Officer: Martin Goff, Head of Access to Learning,
martin.goff@oxfordshire.gov.uk

May 2023

Annex A

Recommendation 1: The Council engage with schools regarding whether there are circumstances in which they would consider providing home to school transport for pupils entitled under the Home to School Transport policy.

	Impact Domain	Comments
1	Financial savings/costs	Some school run transport is in use. This has merit and will be possible in some cases and maybe cheaper than contracted transport. Impossible to predict savings but there might be a benefit in beginning a programme to develop schemes of this sort
2	Fit with Legal and national guidelines	Yes
3	Potential / predicted carbon impact	None saved unless school run contracts enabled more pupils to travel together in which case there will be a positive carbon impact.
4	Deliverability and timescales	Needs an at least 18-month lead time and will need additional resource to develop the programme. Before any launch a review of possible schemes would be required as well as a 'toe in the water' to assess likely school interest.

Conclusion and response: recommendation accepted, school run transport can be cost effective and has benefits for children and families. Directors of E&P and CS to identify if resources can be diverted in 23/24 or alternatively form a growth bid for 24/25 to grow this provision.

Recommendation 2: Home to School Transport only be provided for post-16 students at the beginning and end of a school day where that delivers financial efficiency.

	Impact Domain	Comments					
		This does create efficiencies. OCC have begun working with Activate and looked for efficiencies if students timetable 'match' transport schedules.					
			Current provision (routes)	Potential provision (routes)	Current cost year	Potential costs	Savings per year
1	Financial savings/costs	Oxford City College	9	5	£372,083	£187,480	£184,246
		Abingdon College	5	5	£238,602	£173,934	£64668

		Witney College	6	6	£179,588	£126,730	£52,858
		Banbury College	3	3	£115,900	£92,416	£23,484
						Total	£325,256
		The table indicates maximum savings across the four Activate locations. Not all will be possible as not all students will be able to share even though their geographical locations suggest they could travel together.					
2	Fit with Legal and national guidelines	Yes, but is routinely challenged by settings and parents as students with SEN are usually supervised during any waiting times.					
3	Potential / predicted carbon impact	Should increase grouped transport arrangements and so have a positive carbon impact. A 'pilot' is proposed with Activate in September.					
4	Deliverability and timescales	It can be in place for September 2023 and rolled out as appropriate in future.					

Conclusion and response: recommendation accepted in full. Work is currently taking place with Activate.

Amendment 2B; Budgets to remain the same for travel to after school clubs (ASC) and respite care, with the Service ensuring that budgets are not overspent.

	Impact Domain	Comments
1	Financial savings/costs	None. This budget area has been overspending its £75k allocation. There is now a new process for determining eligibility and that will lead to better oversight and management of the budget.
2	Fit with Legal and national guidelines	No legal obligation for free travel to/from after school clubs or respite care but this is provided to supplement support packages and transport is provided to those families that could not access ASCs without OCC transport.
3	Potential / predicted carbon impact	None
4	Deliverability and timescales	Immediate - The Children with Disabilities Team now have oversight of the application of eligibility decisions to ensure equity and alignment with other packages of support the council is providing to children with disabilities.

Conclusion and response: recommendation accepted.

Recommendation 3: The Council pilot adjusting a small number of Home to School Transport routes to fill as many unfilled spare seats as practicable.

	Impact Domain	Comments
1	Financial savings/costs	<p>It would need a clear 'policy framework' to provide parameters and priorities if rolled out further around the County. Typical considerations would be;</p> <ul style="list-style-type: none"> I. maximum route variation by distance/time? II. prioritise applicants based on something similar to spare seats scheme but recognise geographic group efficiencies and give low priority when a child can use an easily accessible public transport route. III. Consideration and allowance to increase the size of the vehicle in certain circumstances <p>Some concerns about 'fairness', and how to access those beyond currently using the spare seat scheme who would be just as entitled.</p> <p>A Pilot would probably work but is it scalable without challenge and financial risk.</p> <p>This will lead to additional costs if introduced with the current spare seat charges. The cost to purchase a seat is at least £6 per day. The spare seat charge recoups £4.20 per day.</p>
2	Fit with Legal and national guidelines	Yes, the authority would need to change policy and could create this type of service using discretionary powers.
3	Potential / predicted carbon impact	More grouped contracted transport so carbon savings can be made by comparing to parent journeys.
4	Deliverability and timescales	If policy issues can be overcome and there is operator capacity then possible for September 23.

Conclusion and response: recommendation accepted if workable policy framework developed. Suggested Pilot consists of two contracts where a vehicle's route can be changed and extended to enable children to purchase spare seats and maximise use of spare capacity.

Recommendation 4: The Council's Home to School Transport Policy be amended so that spare seat prices are commensurate with the cost of providing them, including through the introduction of further price bands which better align with the costs of different routes

	Impact Domain	Comments
1	Financial savings/costs	A detailed piece of work utilising current costs indicates that the two tier of charges would increase to £1663 and £870 respectively. 'Full cost recovery' relies on all pupils travelling and paying, if numbers drop off the price should go up. The impact on the HtST budget could be significant if all families using spare seats still purchased the more expensive seats. The income could increase from £0.5m to £1.3m
2	Fit with Legal and national guidelines	Yes
3	Potential / predicted carbon impact	None
4	Deliverability and timescales	September 24 following required policy changes

Conclusion and response: recommendation needs to be considered by Members and if approved will need to be subject to consultation and decision making processes. Charges for spare seats went up by 10% in 23/24, Members may want to consider introducing accelerated incremental rises over the next three years which provide a balance between fuller cost recovery and the pressure on family income through the cost of living crisis. As costs of seats rises it will be necessary to introduce a more sophisticated banding system.

Amendment 4B: That a moratorium on changes to the Spare Seats Scheme is set up swiftly to allow time for the Council to address outstanding issues.

	Impact Domain	Comments
1	Financial savings/costs	The modelling indicates that a moratorium that resulted in spare seats being reinstated for September on affected routes would lead to an overall additional cost to the Council of £360k when taking account of the cost of contracting the buses that were due to be taken off routes. The £360k is a net figure after taking account of the income received from selling spare seats on these routes. There are also likely to be challenges from parents whose spare seats have ceased in previous years, to receive equitable treatment of any extra costs incurred by them in not being able to access spare seats.

2	Fit with Legal and national guidelines	To introduce this moratorium the policy would need to be updated to allow this discretionary provision. It would involve the LA running routes with no eligible children which is more like a public bus service. There are anticipated legal issues around subsidy control.
3	Potential / predicted carbon impact	1yr carbon impact will be dependant on the mitigation measures 5yr Impact likely to be significant as more parents chose to send their children to a school further away from home address as the spare seat scheme is guaranteed
4	Deliverability and timescales	The intention is clearly we have something in place for September 23, that may be challenging and would need to overcome legal difficulties

Conclusion and response: the reduction in spare seats has impacted 235 children. In the case of the main six schools the Transport Team have provided mitigations in four cases so that families have an alternative option for purchasing their child's home to school journey. Intensive work is underway to ensure a solution can be found in the remaining two cases. This recommendation is not approved.

Recommendation 5: The Council reassess Home to School Transport entitlement when a child begins to receive the majority of their tuition at a different site of a split-site school to that in relation to which their transport entitlement was originally assessed. The entitlement to be re-evaluated when they move to the second site or at the start of their tuition, taking both sites into consideration and planning accordingly.

	Impact Domain	Comments
1	Financial savings/costs	OCC only has two split site schools where HTST is provided. This change would lead to some additional transport eligibility with some additional costs.
2	Fit with Legal and national guidelines	This would need to be checked, careful assessment of the current and proposed approach to measuring the home to school route is needed
3	Potential / predicted carbon impact	Some small amounts of additional transport could be needed which will increase carbon impact.
4	Deliverability and timescales	Sep-24 to be able to changes transport policy although impact involves only 2 schools

Conclusion and response: agreement in principle, there are some further legal issues being worked through to ensure the Council is legally compliant if introducing this change.

Recommendation 6: The Council look at possible exceptions and transitional arrangements to provide spare seats to children if a new school has become the nearest available, but one or more siblings attend the previously nearest school.

	Impact Domain	Comments
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1	Financial savings/costs	Some additional transport eligibility would arise but difficult to gauge the cost if siblings only transport were to arise following the building of a new school.
2	Fit with Legal and national guidelines	This would be additional, discretionary provision and may be very difficult to introduce with equity and fairness.
3	Potential / predicted carbon impact	Some small amounts of additional transport over time.
4	Deliverability and timescales	September 2024 if policy changes are possible.

Conclusion and response: part accepted for secondary schools only as this is the group the recommendation is aimed at. This can only apply from its introduction going forward and cannot be applied retrospectively. In the event of a new secondary school opening Council will commit to considering the implementation of this policy change however the impact on pupil place planning and the feasibility of the new school is likely to be a key consideration.

Recommendation 7: That walking route safety assessments are regularly and consistently reassessed where circumstances may have changed, ensuring councillors are consulted (i.e. at localities meetings) and that data on assessments is made publicly available. Route safety assessments should also consider both short and long term weather conditions.

	Impact Domain	Comments
1	Financial savings/costs	<p>Currently safe to routes are assessed on a limited ad hoc basis, moving to a more regular annual or bi-annual basis would cost approximately £35k for 1FTE if this could be successfully recruited to which is doubtful, if not consultancy support would need to be procured as is likely to be in the order of £800per assessment</p> <p>Costs may increase if previously safe routes are assessed as unsafe, but if a route goes from unsafe to safe costs would decrease.</p> <p>It is not clear how many currently safe routes could be assessed as unsafe but there are about 10 routes where they may move from unsafe to safe, subject to any appeal, and could potentially generate savings of up to £325k.</p>

2	Fit with Legal and national guidelines	<p>There is a clear national legal and policy framework provided by the Road Safety GB manual. It should be noted this guidance and our assessment assesses if the route is safe for young children accompanied, as necessary, by an adult.</p> <p>There is no guideline for considering weather, the GB road safety element covers 'availability' of routes which the assessor must take into account when coming to an overall decision</p>
3	Potential / predicted carbon impact	<p>When a previously unsafe route becomes safe in principle children can now walk, and do walk, to and from school. When a previously safe route becomes unsafe contracted transport would be introduced. The carbon impact measure would relate to the change in the mode of travel measured against use of parental cars.</p>
4	Deliverability and timescales	<p>The move away from using the Road Safety GB published guidance would take until at least September 2024 to develop an alternative assessment method</p>

Conclusion: accept the premise of regular and consistent reassessment but not the bespoke guidance

Recommendation 8: The Council to explore investing to save in supporting independent travel by increasing the budget, exploring delivery models and recruiting more independent travel trainers.

	Impact Domain	Comments												
1	Financial savings/costs	<p>Funding is being provided of £300k for two years to deliver more ITT. Savings from a scheme that is delivering independent travellers is difficult to calculate but in their lifetime transport support from OCC can be reduced. The proposal is to target the following numbers of travellers;</p> <table border="1" data-bbox="904 1070 1491 1326"> <thead> <tr> <th>Year</th> <th>Number of projected trainees</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>16*</td> </tr> <tr> <td>2</td> <td>20</td> </tr> <tr> <td>3</td> <td>25</td> </tr> <tr> <td>4</td> <td>30</td> </tr> <tr> <td>5</td> <td>30</td> </tr> </tbody> </table> <p>The average cost per passenger journey for SEN transport currently stands at £78 per student per day which equates to £13,300 per academic year so there are savings that may</p>	Year	Number of projected trainees	1	16*	2	20	3	25	4	30	5	30
Year	Number of projected trainees													
1	16*													
2	20													
3	25													
4	30													
5	30													

		be realised. However, each case would need to be assessed as reducing by one travelled child may not reduce the number of vehicles being used.
2	Fit with Legal and national guidelines	Yes
3	Potential / predicted carbon impact	For each ITT pupil you could be reducing the carbon cost of a vehicle. However, the pupils that can travel independently are often on grouped transport and therefore the impact may be carbon neutral.
4	Deliverability and timescales	Budget has been made available in 23/24, the Business case is prepared for moving from the current model to the new better resourced ITT programme copying Best Practice.

Conclusion and response: accept

Recommendation 9: Feedback from transport eligibility appeals to be used to improve digital capabilities (communications, guidance and data collection) and to improve outcomes.

	Impact Domain	Comments
1	Financial savings/costs	None.
2	Fit with Legal and national guidelines	Yes
3	Potential / predicted carbon impact 1yr, 5 yr	None
4	Deliverability and timescales	From existing resources as part of the Council's digital presence programme.

Conclusion and response: accept